Guide to the Department of Trade and Industry

THE DEPARTMENT OF TRADE AND INDUSTRY was set up in October 1970 under a Secretary of State to bring together into a single department the responsibilities previously exercised by the Board of Trade and part of the Ministry of Technology. The objective of the Department, as stated in the White Paper 'The Reorganisation of Central Government (Cmnd. 4506)' is: 'to assist British industry and commerce to improve their economic and technological strength and competitiveness.' The Department has wide-ranging responsibilities for overseas trade as well as for commerce and industry within the United Kingdom. In overseas trade the DTI is responsible for external commercial policy (including tariffs). It is also responsible for supplying information to industry about factors which may affect it on accession to the EEC. It is also responsible for policy on consumer protection and on monopolies, mergers and restrictive trade practices, and the Minister for Trade and Consumer Affairs, who has a seat in the Cabinet, is also President of the British Overseas Trade Board (set up in January 1972), which is concerned with export promotion.

Within the United Kingdom the Department is sponsor for almost the whole range of manufacturing industry. The Department operates a number of research establishments, including the National Physical Laboratory and the National Engineering Laboratory. DTI is also responsible for service industries including shipping, tourism, hotels, insurance, the retail and distributive trades and certain aspects of civil aviation. The Civil Aviation Authority, established in April 1972, has taken over the function of the Air Transport Licensing Board, and the Air Registration Board. It will operate some aerodromes and, jointly with the Secretary of State for Defence, will run the National Air Traffic Control Service. The DTI retains responsibility for overall policy, international relations, policy on aircraft noise and accident investigation.

An Industrial Development Executive set up in March 1972 within the Department acts as a focal point in helping private industry to expand and modernise. It is particularly concerned with industrial development in the regions and will be responsible for administering the incentives the Department offers to industry within the assisted areas. In November 1971 a Minister was assigned with special responsibility for small firms and a new Small Firms Division was set up.

The Department is also concerned with the supply of all forms of fuel and power, and with policy for the control of the supply and distribution of iron and steel. It works in close collaboration with the nationalised fuel supply undertakings and conducts research on the efficient use of fuels. Also administered are regulations for the safety of nuclear installations, the health, safety and training of workers in coal mines and quarries, and the construction and use of pipelines in the United Kingdom. The Department is responsible for the regulation of commerce and the administration of the Insurance and Companies Acts and of other legislation concerning patents and copyright, weights and measures and hire purchase.

It will be appreciated that in an organisation covering so many responsibilities changes in structure and personnel occur from time to time.

London addresses

CODE	Address	Telephone	Telex
V	1 VICTORIA STREET, SW1H 0ET	01-222 7877	27366
AB	Abell House, John Islip Street, SW1P 4LN	01-834 4422	22110
AD	The Adelphi, John Adam Street, WC2N 6BQ	01-836 1207	22110
AH	Aldermanbury House, Aldermanbury, EC2P 2EL	01-606 6699	883601
BR	2-14 Bunhill Row, EC1Y 8LL	01-606 4071	
CS	Chapter Street House, 26 Chapter Street, SW1P 4NS	01-834 7032	
CO	Companies House, 55-71 City Road, EC1Y 1BB	01-253 9393	
DB	Dean Bradley House, 52 Horseferry Road, SW1P 2AG	01-799 5688	
GW	Gaywood House, Great Peter Street, SW1P 3LW	01-222 7231	
HH	Hillgate House, 26 Old Bailey, EC4M 7HU	01-248 5757	
IH	Inveresk House, 346 Strand, WC2R 0HJ	01-836 7733	
K	Kingsgate House, 66-74 Victoria Street, SW1E 6SJ	01-222 7877	27366
MH	Monsanto House, 10-18 Victoria Street, SW1H 0NQ	01-222 7877	
MT	Millbank Tower, Millbank, SW1P 4QU	01-834 2255	918829
NS	Norman Shaw North Building, Victoria Embankment, SW1A 2JB	01-930 4349	27366
P	Southampton Buildings, Chancery Lane, WC2 1AY	01-405 8721	
PS	Parliament Square House, 34-36 Parliament Street, SW1A 2ND	01-222 7060	24730
PR	Prospect House, 100 New Oxford Street, WC1A 1HE	01-636 3644	
S	Sanctuary Buildings, 16-20 Great Smith Stret, SW1P 3DR	01-222 7877	27366
SM	Shell Mex House, Strand, WC2R 0DP	01-836 1207	22110
SU	Sunley House, 90-93 High Holborn, WC1V 6LP	01-405 6911	264084
TH	Thames House South, Millbank, SW1P 4QJ	01-222 7000	
TM	Thomas More Buildings, Royal Courts of Justice, Strand WC2A 2JY	01-405 7641	
XH	Export House, 50 Ludgate Hill, EC4M 7HU	01-248 5757	886143

MINISTERS AND SENIOR OFFICIALS

SECRETARY OF STATE: Rt. Hon. Peter Walker, MP
Permanent Secretary: Sir Antony Part

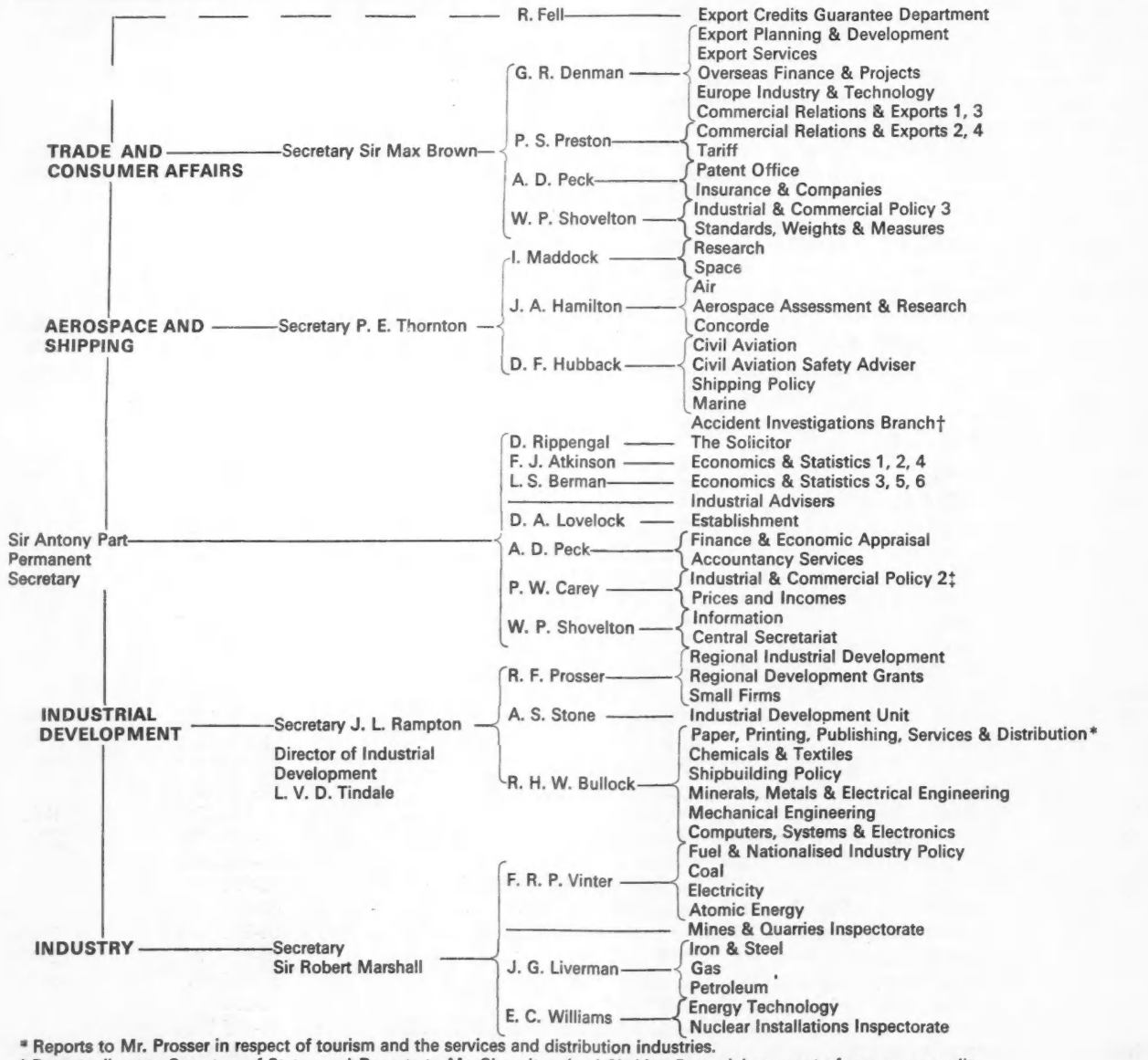
MINISTER FOR TRADE AND CONSUMER AFFAIRS: Rt. Hon. Sir Geoffrey Howe, MP
Parliamentary Under-Secretary of State (Industry and Consumer Affairs): Mr. Peter Emery, MP
Parliamentary Under-Secretary of State (Trade): Lord Limerick
Secretary (Trade and Consumer Affairs): Sir Max Brown

MINISTER FOR INDUSTRIAL DEVELOPMENT: Rt. Hon. Christopher Chataway, MP
Parliamentary Under-Secretary of State: Mr. Anthony Grant, MP
Secretary (Industrial Development): Mr. J. L. Rampton
Director of Industrial Development: Mr. L. V. D. Tindale

MINISTER FOR INDUSTRY: Mr. Tom Boardman, MP (assisted by Mr. Emery)
Secretary (Industry): Sir Robert Marshall

MINISTER FOR AEROSPACE AND SHIPPING: Mr. Michael Heseltine, MP
Parliamentary Under-Secretary of State: Mr. Cranley Onslow, MP
Secretary (Aerospace and Shipping): Mr. P. E. Thornton

MINISTER WITHOUT PORTFOLIO: Lord Drumalbyn


R. Fell — Export Credits Guarantee Department
TRADE AND CONSUMER AFFAIRS — Secretary Sir Max Brown
G. R. Denman — Export Planning & Development; Export Services; Overseas Finance & Projects; Europe Industry & Technology; Commercial Relations & Exports 1, 3
P. S. Preston — Commercial Relations & Exports 2, 4; Tariff
A. D. Peck — Patent Office; Insurance & Companies
W. P. Shovelton — Industrial & Commercial Policy 3; Standards, Weights & Measures
AEROSPACE AND SHIPPING — Secretary P. E. Thornton
I. Maddock — Research; Space
J. A. Hamilton — Air; Aerospace Assessment & Research; Concorde
D. F. Hubback — Civil Aviation; Civil Aviation Safety Adviser; Shipping Policy; Marine
Accident Investigations Branch†
D. Rippengal — The Solicitor
F. J. Atkinson — Economics & Statistics 1, 2, 4
L. S. Berman — Economics & Statistics 3, 5, 6
Industrial Advisers
D. A. Lovelock — Establishment
Sir Antony Part Permanent Secretary
A. D. Peck — Finance & Economic Appraisal; Accountancy Services
P. W. Carey — Industrial & Commercial Policy 2‡; Prices and Incomes
W. P. Shovelton — Information; Central Secretariat
INDUSTRIAL DEVELOPMENT — Secretary J. L. Rampton; Director of Industrial Development L. V. D. Tindale
R. F. Prosser — Regional Industrial Development; Regional Development Grants; Small Firms
A. S. Stone — Industrial Development Unit
R. H. W. Bullock — Paper, Printing, Publishing, Services & Distribution*; Chemicals & Textiles; Shipbuilding Policy; Minerals, Metals & Electrical Engineering; Mechanical Engineering; Computers, Systems & Electronics
INDUSTRY — Secretary Sir Robert Marshall
F. R. P. Vinter — Fuel & Nationalised Industry Policy; Coal; Electricity; Atomic Energy
Mines & Quarries Inspectorate
J. G. Liverman — Iron & Steel; Gas; Petroleum
E. C. Williams — Energy Technology; Nuclear Installations Inspectorate

* Reports to Mr. Prosser in respect of tourism and the services and distribution industries.
† Reports direct to Secretary of State. ‡ Reports to Mr. Shovelton (and Sir Max Brown) in respect of consumer credit.

1 TRADE and commercial relations

1-1 BRITISH OVERSEAS TRADE BOARD V

Directs export-promotion work of Export Planning and Development, Export Services, and Overseas Finance and Projects Divisions. Consists of businessmen and representatives of the Department and the Foreign and Commonwealth Office, under the presidency of the Minister for Trade.

1-2 COMMERCIAL RELATIONS AND EXPORTS V

Protection of UK commercial interests overseas. Treaties and trade agreements with other countries, representations on commercial matters, etc. Assisted overseas by commercial departments of missions and consulates. There are four divisions, the first concerned with matters of general external policy including GATT and UNCTAD, and the others with individual countries and related general groupings.

1-3 EUROPE, INDUSTRY AND TECHNOLOGY V

Policy responsibility for advice to industry on membership of the European Communities. Technological relations with Western European countries.

1-4 EXPORT PLANNING AND DEVELOPMENT V

Services the British Overseas Trade Board and deals with policy on general export promotion. Responsible for planning and development of DTI export-promotion organisation, particularly new services to industry, ordering of priorities in export promotion and liaison in the export field with the FCO. Responsible for general questions on overseas commercial intelligence and for information about participation in trade fairs, etc overseas.

Fairs and Promotions Branch HH
Supports collective participation at overseas trade fairs, organises joint ventures and British pavilions, information on trade fairs, British Weeks and store promotions.

Outward Missions HH
Assistance to groups of businessmen visiting overseas markets to explore export possibilities and sponsored by trade associations, etc.

Office of the Queen's Award to Industry V

1-5 EXPORT SERVICES XH

Working closely with British posts abroad, provides, with the export sections of Regional Offices, advice, information and assistance for exporters of goods and services.

General Export Services Branch XH
Supply of information on overseas market prospects for particular goods and services. Help with business visits abroad and with making trade contacts overseas, liaison with trade associations, etc. European Components Service. Export services for firms in London, South-Eastern and Eastern Regions.

Export Data Branch XH
Export Intelligence Service (providing subscribers with details of specific export opportunities and market intelligence). Information on overseas tariff duties and import regulations, agency legislation, advertising, transport, commercial standing of overseas firms.

Special Export Services Branch XH
Advice and assistance on export marketing research. Arrangements for inward missions and other potential buyers from abroad, home duty tours for British Commercial Officers from overseas, liaison with Export Clubs.

This guide lists the main divisions and those branches and special services with which most organisations outside the DTI deal most frequently. DTI regional offices, research establishments and principal agencies, together with associated bodies, are also listed.

Letters beside divisional titles refer to London addresses listed on page i. The index is on page viii.

1-6 OVERSEAS FINANCE AND PROJECTS V

Overseas Projects Group V
Co-ordination of export promotion of capital projects overseas.

Overseas Finance Branch V
Co-ordination of Department's interests in export credit and finance, and overseas aid. Also arms exports and export licensing.

Export Licensing Branch NS
Issues licences under Import, Export and Customs Powers (Defence) Act.

1-7 TARIFFS K

General responsibility for managing the UK protective tariff and administering provisions of the Import Duties Act, anti-dumping policy and action, import licensing policy, etc.

Import Licensing Branch S
Administration of import licensing.

1-8 EXPORT CREDITS GUARANTEE DEPARTMENT AH

A separate Government department, responsible to the Secretary of State, providing export credit insurance on a commercial basis at cheap premium rates for UK exporters against commercial and political risks incurred in selling overseas. Also insurance against political risks of new overseas investments. Represented in local offices throughout the UK and in New York.

2 INDUSTRY—general and commerce

2-1 INDUSTRIAL ADVISERS V

Provide industrial advice for Ministers and senior officials over the whole range of the Department's activities, and beyond to other Departments and to NEDO, the British Overseas Trade Board, etc. Centrally based, the Advisers have generally been directors of large companies and now include a senior union official. Each has experience of general management and more specific experience in specialised fields, and they work within Government for about two years.

2-2 INDUSTRIAL AND COMMERCIAL POLICY 2 V

Focal point for the Department's concern in economic, industrial, fiscal and environmental policies. Co-ordination of relationships with certain industrial bodies, engineering institutions and the National Economic Development Council. Consumer credit.

2-3 INDUSTRIAL AND COMMERCIAL POLICY 3 V

Competition policy (monopolies, mergers and restrictive practices). Consumer protection, other than weights and measures and consumer credit. Certification trade marks and hallmarking.

continued

2-4 INDUSTRIAL DEVELOPMENT EXECUTIVE MT

see also 5 INDUSTRY—private sector, pages v and vi

The IDE includes (a) the Department's general policy divisions with responsibility for particular sections of private industry (except for the petroleum industry and those industries which are the responsibility of the Minister for Aerospace and Shipping—*see page ii chart*) and small firms, (b) those parts of the Department concerned with regional development (Regional Industrial Development Division, Regional Development Grants Division, and the Regional Offices) and tourism, and (c) the Industrial Development Unit, whose role is to assist the relevant divisions and regional offices (where appropriate) to appraise the needs of industrial development and find ways of meeting these needs.

2-5 INDUSTRIAL DEVELOPMENT EXECUTIVE: REGIONAL INDUSTRIAL DEVELOPMENT MT

Industrial aspects of regional developments, industrial location policy, industrial development certificates, building and leasing of factories through the Industrial Estates Corporations, financial assistance under the Industry Act, 1972. Co-ordination of Departmental regional-office policy.

2-6 INDUSTRIAL DEVELOPMENT EXECUTIVE: REGIONAL DEVELOPMENT GRANTS S

(for regional and district addresses see page vii)

Administration of regional development grants under the Industry Act 1972.

2-7 INDUSTRIAL DEVELOPMENT EXECUTIVE: SMALL FIRMS AB

The focal point within Government where the needs of small firms can be seen as a whole. Follow-up of the Bolton Committee Report. Management of advisory services (industrial liaison centres) and policy on future provision of services including Small Firms Centres.

2-8 INSURANCE AND COMPANIES AND BANKRUPTCY DEPARTMENT S

Administration of the Companies Acts, the Prevention of Fraud (Investments) Act, the Protection of Depositors Act and related Acts. Relations with the accountancy profession and the insurance industry, and administration of the Insurance Companies Act, Bankruptcy Acts and related Acts.

Companies Registration Office CO
Registry of Business Names CO
Companies Investigation Branch BR
Bankruptcy and Companies Liquidation Headquarters BR
Bankruptcy High Court Department TM
Companies (Winding-up) Department IH
Official Receivers BR

2-9 PATENT OFFICE AND INDUSTRIAL PROPERTY AND COPYRIGHT DEPARTMENT P

Registration of patents, designs and trade marks. Policy on these matters and on copyright (and Baskerville House, Browncross Street, New Bailey Street, Salford M3 5FU. Tel: 061-832 9571—Trade marks and Designs only)

2-10 RESEARCH AB

(for research establishments see separate list)

Co-ordination of the Department's requirements for research. Allocation of resources to the industrial research establishments, research associations and universities. General questions of science policy. Dealings with National Research Development Corporation and Queen's Award to Industry (technology section).

Overseas Technical Information Unit AB
Provides an overseas scientific and technical inquiry service, international conference information, Scientific Counsellor reports, German engineering guide lines (VDI Richtlinien), etc.

Technical Inquiry Point AB
Directs inquirers to sources of technical information.

Technology Reports Centre (St. Mary Cray, Orpington, Kent BR5 3RF. Tel: Orpington 32111).
Publishes 'R & D Abstracts', operates 'Techlink', a selective dissemination service, operates a console linked to the ESRO/ELDO data banks, and other computer retrieval systems.

International Technical Collaboration Unit (Culham Laboratory, Abingdon, Berks. Tel: Oxford 41721, Telex: 77588).
Assists in implementing technological collaboration agreements between Britain and other countries; assists in technological exchanges.

2-11 STANDARDS, WEIGHTS AND MEASURES AB

Policy on UK and international standards and on quality assurance. British participation in international standards organisations. Government support to the British Standards Institution. Co-ordination of Government policy on metrication.

British Calibration Service CS
Provides authenticated certification of the accuracy of measuring instruments of all kinds, with traceability of such calibrations to the national standards.

Weights and Measures Services CS
Provides a technical service to Weights and Measures Authorities and others in discharge of the Department's statutory responsibilities under the Weights and Measures Act 1963.

British Approvals Service for Electrical Equipment in Flammable Atmospheres—Safety in Mines Research Establishment, Harpur Hill, Buxton, Derbyshire (Buxton 6211).
Provides authenticated certification that electrical equipment for use in hazardous locations, other than mines, complies with prescribed standards.

2-12 PRICES AND INCOMES V

Policy on price control or supervision for all goods and services within the Department's responsibility; implementation of the prices standstill; focal point for Departmental interest in prices and incomes policies.

3 INDUSTRY—aerospace and civil aviation

3-1 ACCIDENTS INVESTIGATION BRANCH SM

The investigation, in the United Kingdom, of accidents in which any civil aircraft are involved and participation in other administrations' investigation elsewhere of accidents to British registered or manufactured aircraft. Reports direct to the Secretary of State.

3-2 AEROSPACE (ASSESSMENT AND RESEARCH) MH

Technical, market and policy assessments of current and possible civil aircraft and air transport systems. Technical and financial policy concerning civil aircraft research and technology demonstration including airframes, aero-engines and associated equipment. Economic and statistical advice on aerospace policy and appraisals of intended expenditure in this field. Advice to other divisions on Government support for possible civil projects for aircraft or components.

3-3 AIR MH

Sponsorship of the aircraft and aero-engine industries. Government shareholdings in Rolls-Royce (1971) Ltd. and Short Brothers and Harland Ltd. Civil aircraft and engine launching aid, including RB211 financing. Moves towards international collaboration and integration. Civil aircraft and engine exports.

3-4 CIVIL AVIATION 1 SM

Sponsorship role in relation to British Airways Board and its airlines and the Civil Aviation Authority, including appointments to these bodies, administration of the CAA grant and other matters under the Civil Aviation Act 1971.

3-5 CIVIL AVIATION 2 SM

General civil aviation relations covering scheduled and non-scheduled air services. Civil aviation international relations including ICAO.

3-6 CIVIL AVIATION 3 AD

Concern with aircraft noise and nuisance, Departmental interests in the third London airport, policy towards British Airports Authority, non-state aerodromes, public safety zones at civil aerodromes, disposal of surplus civil aviation land and property, confirmation of compulsory purchase orders, road closures and by-laws at aerodromes.

3-7 CIVIL AVIATION SAFETY ADVISER SM

Provides advice on civil aviation technical and operational safety matters and is responsible for formulation of policy and co-ordination of action on civil aviation security.

3-8 CONCORDE MH

Concorde policy and administration.

3-9 SPACE PR

Sponsorship of space industry. Policy and financial responsibility for non-defence space matters (other than scientific) including the National Space Technology Programme and associated research programme, UK representation in the European Space Conference, ELDO and ESRO for application satellite programmes.

4 INDUSTRY—fuel and power

4-1 ATOMIC ENERGY MT

Administration, organisation and financing of Atomic Energy Authority, British Nuclear Fuels Ltd., Radiochemical Centre Ltd. Non-nuclear work of UKAEA, sponsorship of the nuclear design and construction industry, international aspects including IAEA, ENEA and Euratom.

4-2 COAL TH

General liaison with the coal industry and distributive trade including supply and demand for coal. Coal aspects of energy policy. UK entry into ECSC. NCB borrowings, investment and pricing policy, ancilliary activities and diversification. Authorisation of NCB open-cast working. Mining subsidence, coal-industry manpower and Coal Consumers' Councils.

4-3 ELECTRICITY TH

Statutory structure of the industry. Administration of Electricity Supply Acts and Nationalisation Acts. Energy and purchasing policies of the industry. Investment programmes, prices, accident investigation, meter examining, contingency planning, industrial relations and research.

4-4 ENERGY TECHNOLOGY TH

Provides scientific and technological support and advice on the energy sector of the economy and on the iron and steel industry. Supports divisions dealing with fuel policy, fuel and power industries, Atomic Energy Authority, and iron and steel industry.

4-5 FUEL AND NATIONALISED INDUSTRY POLICY TH

Development of nationalised industry and energy policy and co-ordination of civil emergency preparations in the energy sector.

4-6 GAS TH

Administration of the Gas Acts. Liaison with the gas-supply industry in Great Britain. Safety measures for distribution and use of gas.

Gas Standards Branch (Government Buildings, Saffron Road, Wigston, Leicester LE8 2US. Tel. 5354).
Control of gas quality and gas-meter testing, development work on standards and testing apparatus, gas safety.

4-7 MINES AND QUARRIES INSPECTORATE TH

Ensures observance both below and above ground of the Acts and Regulations on safety and health of people and the care and treatment of horses in mines and quarries. Inspectors investigate accidents and dangerous occurrences, attend inquests and initiate action to obtain compliance with the law, and advise on matters affecting health, safety and training.

4-8 NUCLEAR INSTALLATIONS INSPECTORATE TH

Regulates safety of nuclear power stations, nuclear-fuel processing plants, research reactors and isotope-manufacturing plants licensed by the Department under the Nuclear Installations Act.

4-9 PETROLEUM TH

General home policy on oil, refineries, distribution, etc, prospecting licensing, offshore installations, overseas oil matters, storage, etc.

4-10 SAFETY AND HEALTH TH

Administration of Mines and Quarries Act, etc; third-party liability in the field of Nuclear Energy (Nuclear Installations Acts).

4-11 IRON AND STEEL TH

Government policy relating to the UK steel industry, covering international and domestic steel issues and including organisation, development plans and finances and raw material supplies.

5 INDUSTRY—private sector

(Industrial Development Executive)

5-1 CHEMICALS AND TEXTILES GW

Questions affecting cotton and wool textiles, man-made fibres, tobacco, rubber, chemicals, fertilisers, proprietary medicines, toiletries and sundry related industries.

5-2 COMPUTERS, SYSTEMS AND ELECTRONICS DB

Sponsorship responsibility for the electronics industry (telecommunications, scientific instruments and instruments for industrial process control but not numerically controlled machines) and the computer and computer peripheral industries. Responsibility for the Computer Aided Design Centre and the National Computing Centre.

Computer-Aided Design Centre (Madingley Road, Cambridge CB3 0HB. Tel: Cambridge 63125)
A national centre to promote the use of computer-aided design in industry, make available specialised remote-access computer facilities, and create a proving ground equipment and methods in CAD.

5-3 MECHANICAL ENGINEERING AB

Sponsorship responsibility for the motor vehicle and metal and woodworking machine-tool industries. Also for agricultural machinery, construction equipment, mechanical handling equipment, welding machinery, manufacturing machinery and other mechanical engineering products. Promotion of industrial technologies (low-cost automation, corrosion and protection, materials handling, terotechnology and tribology).

5-4 MINERALS, METALS, ELECTRICAL ENGINEERING AND PROCESS PLANT TH

General policy on mineral development in the UK. Questions of world demand and supply of non-ferrous metals. Sponsorship of non-ferrous metals industries and electrical-engineering and process-plant engineering and contracting industries.

5-5 PAPER, PRINTING, PUBLISHING, SERVICES AND DISTRIBUTION MT

Questions affecting films, tourism, timber, paper and board; printing and publishing, newspapers, books, etc. Leather and consumer goods including pottery, glass, cutlery, furniture, footwear, etc. Distributive and service trades.

5-6 SHIPBUILDING POLICY TH

Policy on the ship-building and ship-repairing industries, including administration of special schemes of assistance. Technological and sponsorship responsibilities.

6 INDUSTRY—shipping

6-1 MARINE SU

Administration of merchant shipping legislation. Safety, construction and equipment. Navigational aids, crew matters, oil pollution, etc.

Sea Transport Branch PS
Responsible for provision of merchant shipping or shipping space to meet the needs of government departments. Deals with planning of sea transport operations. Provides shipping intelligence service.

HM Coastguard SU
Co-ordination of search and rescue measures for vessels and small craft around the coastline.

6-2 SHIPPING POLICY AD

General policy questions affecting the UK merchant fleet including fiscal policy, investment incentives, and structure, profitability and economic health of the industry. International shipping policy issues including flag discrimination, the role of Governments in relation to shipping conferences, flags of convenience, law of the sea and various international conventions on ship-owners' liability. Discussion and negotiation on such issues with other Governments either directly or in UNCTAD, IMCO, OECD and other international fora.

7 GENERAL SERVICES

7-1 ACCOUNTANCY SERVICES HH

A common service of the Department for all accountancy questions.

7-2 INFORMATION V

Public presentation of major issues and information services generally. Speech-writing. Departmental periodicals: *Trade and Industry*, *New Technology*, *Coastguard*. EEC Information Unit.

7-3 ECONOMICS AND STATISTICS V

Economic and statistical analysis and advice, economic information service and reports, forecasts and special studies to assist in formulating economic and industrial policies. Data collection and statistical reporting, research and advisory services. Statistical services to businesses. There are six divisions, covering: domestic industrial policies—competition, regional, shipping, aviation (EcS1); energy and fuel policy, iron and steel (EcS2); private-sector manufacturing industries (EcS3); domestic economy, economic forecasts (EcS4); overseas trade and balance of payments questions (EcS5); financial statistic and overseas economic forecasts (EcS6).

Business Statistics Office (Cardiff Road, Newport (Mon) NP7 1XG. Tel: Newport 56111).
Conducts Censuses of Production and Distribution and other large inquiries, such as those into the service trades. Main collecting agency for business statistics. Publishes statistical reports and undertakes special analyses on a fee-paying basis.

7-4 ESTABLISHMENT V

There are four divisions: Senior Staff Management—personnel management above Principal level, public appointments, honours; Establishment Personnel—personnel management Principal level and below; Establishment Organisation—organisation policy, management services, office services, libraries; Conditions of Service and Manpower—establishment matters common to all classes, manpower forecasts, complementing and staff inspection, focal point for Parliamentary Commissioner for Administration cases and Race Relations Board cases.

Statistics and Market Intelligence Library XH
A public reference library of material on overseas markets including large collections of economic and general statistics, catalogues of foreign manufacturers, overseas development plans, and overseas trade and telephone directories.

Central Library V

7-5 FINANCE AND ECONOMIC APPRAISAL AB

General financial policy and control. Co-ordination and preparation of the Department's Estimates and PESC forecasts. Development and application of criteria for evaluation of current and proposed expenditure and of the effectiveness of the Department's programmes. Liaison and co-ordination for Exchequer and Audit Department, Public Accounts Committee and Select Committee on Expenditure. Control of the Department's accounts work and internal audit.

7-6 SOLICITOR'S DEPARTMENT K

Acts as adviser on legal matters involved in the work of the Department and the Export Credits Guarantee Department. Responsible for drafting all subordinate legislation, and for prosecutions arising from Department-administered Acts.

7-7 CENTRAL SECRETARIAT V

Secretariat of Permanent Secretary's Top Management Group and general co-ordination.

OTHER ADDRESSES

REGIONAL AND DISTRICT OFFICES

■ ● **Scotland**—314 St. Vincent Street, Glasgow G3 8XF (041-248 2855, Telex 77583).
□ **Glasgow**—Magnet House, 59 Waterloo Street, Glasgow C2 (041-221 9833, Telex 77611).
Edinburgh—71 George Street, Edinburgh EH2 3EN (031-225 1822).
● **Inverness**—29a High Street, Inverness (Inverness 30867).
■ ● **Wales and Monmouthshire**—Government Buildings, Gabalfa, Cardiff CF4 4YL (Cardiff 62131, Telex 49267).
□ **Cardiff**—24-26 Newport Road, Cardiff CF2 1SY (Cardiff 42611, Telex 49538).
North Wales—Government Buildings, Dinerth Road, Colwyn Bay, Denbs. (Colwyn Bay 44261).
■ ● **North**—Wellbar House, Gallowgate, Newcastle upon Tyne NE1 4TR (Newcastle upon Tyne 27575, Telex 53178).
□ **Billingham**—Queensway House, West Precinct, Billingham, Teesside TS23 2NF (Stockton on Tees 553671, Telex 58608).
● **Cumberland**—Town Hall, Cockermouth, Cumberland (Cockermouth 3498, Telex 64173).
■ ● **Yorkshire and Humberside**—City House, New Station Street, Leeds LS1 4JQ (Leeds 38232, Telex 557470).
■ ● **North-West**—Sunley Building, Piccadilly Plaza, Manchester M1 4BA (061-236 2171, Telex 667104).
□ **Bootle**—St. Peter's House, Stanley Precinct, Bootle, Lancs L20 3LZ (051-922 4030, Telex 627162).
● **West Midlands**—Five Ways House, Islington Row, Birmingham BI5 1SJ (021-643 8221, Telex 337021).
● **East Midlands**—Cranbrook House, Cranbrook Street, Nottingham NG1 1ES (Nottingham 46121, Telex 37143).
● **South-West**—The Pithay, Bristol BS1 2BP (Bristol 21071. Telex 44214).
■ **Plymouth**—South-Western Industrial Development Office, Third floor, Tower Block, North Road Station, Plymouth PL4 6AP (Plymouth 21891).
London and South-East—Cromwell House, Dean Stanley Street, London SW1P 3HY (01-828 4355, Telex 25991).
Croydon—Concord House, London Road, Croydon CR9 2QB (01-684 9781).
East—Cromwell House, Dean Stanley Street, London SW1P 3HY (01-828 6271, Telex 25991).
Reading—Market Place House, Reading, Berks RG1 2EN (Reading 581261).
● **Northern Ireland Ministry of Commerce**—Chichester House, 64 Chichester Street, Belfast BT1 4JX (Belfast 34488, Telex 74578).

■ Regional Industrial Director (in addition to Regional Director).
● Offices providing services for British exporters (services for British exporters in the London & South-East and Eastern regions are provided by the DTI headquarters' Export Services Division).
□ Regional development grants only.

RESEARCH ESTABLISHMENTS

National Physical Laboratory—Teddington, Middx. (01-977 3222, Telex 262344).
National Engineering Laboratory—East Kilbride, Glasgow (East Kilbride 20222, Telex 77588).
Warren Spring Laboratory—Gunnels Wood Road, Stevenage, Herts SG1 2BX (Stevenage 3388, Telex 82250).
Safety in Mines Research Establishment—Central Laboratories, off Broad Lane, Sheffield S3 7HQ (Sheffield 78141).
Laboratory of the Government Chemist—Cornwall House, Stamford Street, London SE1 9NQ (01-928 7900).
Pesticide Residue Analysis Information Service—Cornwall House, Stamford Street, London SE1 9NQ (01-928 7900).

ASSOCIATED ORGANISATIONS

British Airports Authority—2 Buckingham Gate, SW1E 6JL (01-834 6621, Telex 919039).
British Standards Institution—2 Park Street, London W1A 2BS (01-629 9000).
British Tourist Authority—64 St. James's Street, London SW1A 1NF (01-629 9191).
Civil Aviation Authority—129 Kingsway, London WC2B 6NN (01-405 6922).
Design Council—28 Haymarket, London SW1Y 4SU (01-839 8000).
Metrication Board—22 Kingsway, London WC2B 6LE (01-242 6828).
Monopolies Commission—New Court, 48 Carey Street, London WC2A 2JJ (01-405 9722).
National Computing Centre—Quay House, Quay Street, Manchester 3 (061-832 9731, Telex 668962).
National Research Development Corporation—PO Box 236, Kingsgate House, 66-74 Victoria Street, London SW1E 6SJ (01-828 3400).
Performing Right Tribunal—25 Southampton Buildings, Chancery Lane, London WC2A 1AY (01-405 8721).
Registrar of Restrictive Trading Agreements—Chancery House, 53 Chancery Lane, London WC2A 1SP (01-242 2858).
United Kingdom Atomic Energy Authority—11 Charles II Street, London SW1Y 4QP (01-930 6262).

Index

Accidents Investigation Branch (Aviation), 3-1
Accountancy profession, 2-8
Accountancy services, Departmental, 7-1
Aero-engine industry *see* Aircraft industry
Aerospace industry, 3-2, 3-9
(*see also* Aircraft industry)
Agricultural machinery, 5-3
Aircraft
  accident investigation, 3-1
  noise and nuisance, 3-6
  safety and security, 3-7
(*see also* Aircraft industry; Civil aviation)
Aircraft industry
  Concorde, 3-8
  economic and financial policy, 3-2
  export promotion, 3-3
  international collaboration, 3-3
  launching aid, 3-3
(*see also* Aerospace; Civil aviation)
Airports and aerodromes, 3-6
Arms exports: licensing, 1-6
Atomic energy, 4-1, 4-8
Automation, 5-2, 5-3
Aviation *see* Civil aviation

BASEEFA *see* British Approvals Service for Electrical Equipment in Flammable Atmospheres
Bankruptcy, 2-8
Board industry, 5-5
British Airports Authority, 3-6
British Airways Board, 3-4
British Approvals Service for Electrical Equipment in Flammable Atmospheres, 2-11
British Calibration Service, 2-11
British Nuclear Fuels Ltd., 4-1
British Overseas Trade Board, 1-1
'British Weeks' and stores promotions, 1-4
Building grants, 2-6
Business names: registration, 2-8
Business Statistics Office, 7-3
Business visits abroad, 1-5

Capital projects overseas, 1-6
Censuses of Production and Distribution, 7-3
Central Secretariat, 7-7
Chemicals, 5-1
Civil aviation
  Accidents Investigation Branch, 3-1
  aircraft noise and nuisance, 3-6
  British Airways Board, 3-4
  Concorde, 3-7
  international relations, 3-5
  safety and security, 3-7
(*see also* Aircraft; Aircraft industry; Airports and aerodromes)
Civil Aviation Authority, 3-4
Civil Aviation Safety Adviser, 3-7
Coal Consumers' Councils, 4-2
Coal industry, 4-2
Coastguard, 6-1
Coastguard editorial office, 7-2
Commercial interests of the UK overseas, 1-2
Commercial treaties, 1-2
Committee on Marine Technology, 2-10
Companies Investigation Branch, 2-8
Companies' liquidation, 2-8
Companies Registration Office, 2-8
Companies (Winding-up) Department, 2-8
Competition, 2-3
Computer industry, 5-2
Computer-Aided Design Centre, 5-2
Concorde, 3-8
Construction equipment, 5-3
Consuls and commercial departments overseas, 1-2
Consumer credit, 2-3
Consumer goods, 5-5
Consumer protection, 2-3
Copyright, 2-9
Corrosion, 5-3
Cotton, 5-1
Credit
  commercial standing of overseas firms, 1-5
  domestic consumer credit, 2-3
  export credit and finance, 1-6
  Export Credits Guarantee Department, 1-8
Customs duties, 1-7
Cutlery, 5-5

Design registration, 2-9
Distribution: Census of Distribution, 7-3
Distributive trades, 5-5
Dumping, 1-7

EEC *see* European Economic Community
EEC Information Unit, 7-2
Economic and statistical services, 7-3
Electrical engineering industry, 5-4
Electrical equipment: approval service for equipment in flammable atmospheres, 2-11
Electricity: production and supply industries, 4-3
Electricity Meter Examining Service, 4-3
Electronics industries, 5-2
Energy
  general policy, 4-5
  technology, 4-4
(*see also* Atomic energy; Coal industry; Electricity; Gas; Oil industry)
Estimates, departmental, 7-5
Euratom, 4-1
Europe: industrial and technological relations, 1-3
European Coal and Steel Community: UK entry, 4-7
European Components Service, 1-5
European Economic Community
  EEC Information Unit, 7-2
  negotiations, 1-2
  regional implications of British entry, 2-6
European Launcher Development Organisation, 3-9
European Nuclear Energy Authority, 4-1
European Space Conference, 3-9
European Space Research Organisation, 3-9
Export credit and finance, 1-6
Export Credits Guarantee Department, 1-8
Export Intelligence Service, 1-5
Export Licensing Branch, 1-6
Export promotion
  British Overseas Trade Board, 1-1
  business visits abroad, 1-5
  buyers from abroad, 1-5
  capital projects overseas, 1-6
  civil aircraft and aero-engines, 3-3
  general export promotion services, 1-5
  inward trade missions, 1-5
  outward trade missions, 1-4
  overseas market prospects, 1-5
  policy and planning, 1-4
  Statistics and Market Intelligence Library, 7-4

Fairs and Promotions Branch, 1-4
Fertilisers, 5-1
Film industry, 5-5
Finance: departmental policy and control, 7-5
Footwear, 5-5
Fraud prevention: investments, 2-8
Fuel *see* Energy
Furniture industry, 5-5

GATT *see* General Agreement on Tariffs and Trade
Gas
  offshore exploration and production, 4-9
  supply industry, 4-6
Gas Standards Branch, 4-6
General Agreement on Tariffs and Trade: general policy, 1-2
Glass industry, 5-5

Hallmarking, 2-3
Hovercraft, 2-10

ICAO *see* International Civil Aviation Organisation
Import duties, 1-7
Import licensing, 1-7
Incomes, 2-12
Industrial Advisers, 2-1
Industrial building, 2-5
Industrial development certificates, 2-5
Industrial Development Executive, 2-4, 2-5, 2-6, 2-7
Industrial Development Unit, 2-4
Industrial Estates Corporations, 2-5
Industrial Liaison Centres, 2-7
Industrial location, 2-5
Industrial policy: regional implications, 2-5
Industrial property, 2-9
Industry
  advice on membership of the European Communities, 1-3
  development grants, 2-6
  financial assistance, 2-5
  nationalised industry policy, 4-5
  promotion of industrial technologies, 5-3
  regional development, 2-4, 2-5, 2-6
  Small Firms Centres, 2-7
  University Industrial Units, 2-10
Information, 7-2
Insurance companies, 2-8
Insurance of export credits and overseas investments, 1-8
Inter-governmental Maritime Consultative Organisation, 6-1, 6-2
International Atomic Energy Authority, 4-1
International Civil Aviation Organisation, 3-5
International Technical Collaboration Unit, 2-10
International trade relations, 1-2
Investments
  capital projects overseas, 1-6
  fraud prevention, 2-8
  insurance against political risks overseas, 1-8
Iron and steel industry, 4-11
Iron and steel technology, 4-4

Leather goods, 5-5
Legal matters, 7-6
Libraries, 7-4
Liquidation of companies, 2-8

Machine tool industry, 5-3
Man-made fibres, 5-1
Management
  financial management, 7-5
  general management services, 7-4
  Programmes Analysis Unit, 7-5
  staff management, 7-4
  Top Management Group, 7-7
Manufacturing machinery, 5-3
Marine engineering industry, 5-6
Marine safety, 6-1
(*see also* Offshore exploration and installations)
Marine technology, 2-10
Marketing
  assistance to exporters, 1-5
  Statistics and Market Intelligence Library, 7-4
Materials handling, 5-3
Mechanical engineering industries, 5-3
Mechanical handling equipment, 5-3
Medicines, proprietary, 5-1
Mergers, 2-3
Metals, non-ferrous, 5-4
Metrication, 2-11
Minerals, 5-4
Mines and Quarries Inspectorate, 4-7
Mining
  coal, 4-2
  overseas interests of UK companies, 5-4
  safety and health, 4-7, 4-10
  subsidence, 4-2
Monopolies, 2-3
Motor industry, 5-3

National Research Development Corporation, 2-10
National Space Technology Programme, 3-8
Nationalised industries: policy, 4-5
Navigational aids, marine, 6-1
New Technology editorial office, 7-2
Nuclear energy, 4-1, 4-8
Nuclear energy third-party liability, 4-10
Nuclear Installations Inspectorate, 4-8

Official Receivers, 2-8
Offshore exploration and installations, 4-9
Offshore technology, 2-10
Oil industry, 4-9
Oil pollution at sea, 6-1
Overseas commercial interests of the UK, 1-2, 5-4
Overseas finance, 1-6
Overseas firms' commercial standing, 1-5
Overseas investments, 1-6, 1-8
Overseas Projects Group, 1-6
Overseas tariffs and import regulations, 1-5
Overseas Technical Information Unit, 2-10
Overseas trade fairs, 1-4

Packaging industry, 5-5
Paper industry, 5-5
Parliamentary Commissioner for Administration cases, 7-4
Patent Office, 2-9
Petroleum industry, 4-9
Photographic materials, 5-1
Pipelines, 4-9
Plant: process plant engineering and contracting, 5-4
Pollution
  iron and steel industry, 4-4
  oil pollution at sea, 6-1
Pottery industry, 5-5
Power *see* Energy
Power stations, 4-3
(*see also* Nuclear Installations Inspectorate)
Press Office, 7-2
Prices, 2-12
Printing industry, 5-5
Process plant engineering and contracting industries, 5-4
Production: Census of Production, 7-3
Programmes Analysis Unit, 7-5
Public appointments, 7-4
Public relations, 7-2
Publications, departmental, 7-2
Publishing industry, 5-5

Quarries: safety and health, 4-7, 4-10
Queen's Award to Industry, 1-4, 2-10

Race Relations Board cases, 7-4
Radiochemical Centre Ltd., 4-1
Regional development, 2-4, 2-6
Regional development grants, 2-4, 2-6
Registry of Business Names, 2-8
Research: co-ordination, evaluation and sponsorship, 2-10
Restrictive trade practices, 2-3
Rolls-Royce (1971) Ltd., 3-3
Rubber, 5-1

Safety
  aviation, 3-7
  gas, 4-6
  marine, 6-1
  mines and quarries, 4-7, 4-10
  nuclear installations, 4-8
  offshore installations, 5-4
Scientific instruments, 5-2
Scientific policy, 2-10
Sea transport of government cargo, 6-1
Seafarers, 6-1
Search and rescue at sea, 6-1
Service trades, 5-5
Shipbuilding and ship-repairing industries, 5-6
Shipping
  casualties and safety, 6-1
  commercial and international relations, 6-2
  crew matters, 6-1
  government cargo, 6-1
  policy on UK fleet, 6-2
  shipping intelligence service, 6-1
Small firms, 2-7
Solicitors, 7-6
Space, 3-9
Standards, 2-11
Statistical services, 7-3
Statistics and Market Intelligence Library, 7-4
Steel industry, 4-11
Steel technology, 4-4
Synthetic fibres, 5-1

Tariffs
  General Agreement on Tariffs and Trade, 1-2
  UK tariffs, 1-7
Technical information, 2-10
Technical Inquiry Point, 2-10
Technology
  Committee on Marine Technology, 2-10
  European collaboration, 1-3
  International Technical Collaboration Unit, 2-10
  promotion of industrial technologies, 5-3
Technology Reports Centre, 2-10
Telecommunications industry, 5-2
Terotechnology, 5-3
Textiles, 5-1
Tobacco industry, 5-1
Toiletries, 5-1
Third London airport, 3-6
Timber, 5-5
Top Management Group, 7-7
Tourism, 2-4, 5-5
Trade agreements with other countries, 1-2
Trade and Industry editorial office, 7-2
Trade fairs, 1-4
Trade marks
  certification, 2-3
  registration, 2-9
Trade missions: inward, 1-5; outward, 1-4
Treaties, commercial, 1-2
Tribology, 5-3

United Kingdom Atomic Energy Authority, 4-1
United Nations Conference on Trade and Development, 1-2, 6-2
University Industrial Units, 2-10

Weights and measures, 2-11
Welding machinery, 5-3
Wool, 5-1